



LES GENIES
0788308024
Bugesera – Ntarama – Kanzenze – Cyeru
lesgenies14@gmail.com



"For the better of humanity"

Intego yacu: Gutegura intsinzi y'ikirenga kuri buri mwana wese utugana, mu myigire ye no mu buzima busanzwe.

Our mission: Help every single student to be outstanding, ready to succeed academically and in the real life.

Notre mission: Aider chaque élève à être excellent, capable de réussir académiquement et dans la vie courante.

VACANCY ANNOUNCEMENT

Position Title: Various Academic & Administrative Roles

Number of Openings: 23

Location: Bugesera, Ntarama, Kanzenze

About Us

Les Genies school is located at Bugesera District, Ntarama sector, Kanzenze cell. Our mission is to create a school that delivers the Rwanda curriculum utilizing the best practices from the international educational community, focused on student-centered learning and promoting the highest levels of academic achievement.

At Les Genies School, we believe that great schools are built by great people. We are a dynamic, student-centered learning community committed to academic excellence, character development, and innovation. As we prepare for the upcoming academic year, we are expanding our team to better serve our growing student body.

We are currently seeking 23 passionate, qualified, and dedicated professionals to join our family. If you are looking for a collaborative environment where your contributions are valued and your professional growth is nurtured, we want to hear from you.

Available Positions (23 Total)

We are hiring for a variety of roles across different departments. Below is the breakdown of vacancies:



No	Job title	Number position	Qualification
1	Head teacher	1	A0 in Education
2	Director of studies	1	A0 in Education
3	Accountant	1	A2 in accountancy
4	IT Manager	1	A0 in ICT
5	Nursery teacher	4	A2 in ECLPE
6	P1 Teacher	1	A2 in ECLPE
7	P2 Teacher	1	A2 in ECLPE
8	P3 Teacher	1	A2 in ECLPE
9	Mathematics teacher	1	A2 in TSM or SME
10	Science teacher	1	A2 TSM or SME
11	English teacher	1	A2 LE or TML
12	Kinyarwanda teacher	1	A2 in LE or TML
13	Social and religious studies	1	A2 in SSE
14	Cook	2	A2 in Culinary arts
15	Cleaner	2	Primary school certificate
16	Aunt for nursery kids	1	A2 in ECLPE
17	Guard	2	Primary school certificate

Key Responsibilities (General)

- Depending on the specific role, responsibilities may include:
- Delivering engaging, standards-based instruction to diverse learners.
- Developing and implementing lesson plans that align with state curriculum standards.
- Assessing student progress and providing constructive feedback to students and parents.
- Fostering a safe, inclusive, and positive classroom/school environment.
- Collaborating with colleagues, administration, and parents to support student success.
- Participating in professional development and school-wide initiatives.
- (For Admin roles) Managing staff, overseeing operations, and ensuring compliance with school policies.

Qualifications & Requirements

Minimum Qualifications:

- For Teachers: High school certificate in Education or relevant subject area with 5 years of experience.
- For Administration: Bachelor's Degree in Educational Leadership/Administration.



- For Support Staff: High School certificate
- Previous experience working is required for all roles.

Preferred Skills:

- Strong classroom management and communication skills.
- Proficiency with educational technology (Smartboards, Google Classroom, school management system, etc.).
- A commitment to equity and inclusion.
- Bilingual English-French is a plus.
- Computer skills
- AI Skills

Why Join Us?

- Competitive Salary commensurate with experience.
- Professional Development opportunities and tuition reimbursement.
- Supportive Work Environment with a focus on work-life balance.
- Modern Facilities and access to the latest educational resources.

How to Apply

Application Deadline: July 7th, 2026

To be considered for one of the 22 positions, please submit the following:

- A cover letter indicating the specific position you are applying for.
- Your current resume/CV.
- Copies of relevant certifications/transcripts (optional with initial application).
- Copy of your National ID

Submit your application via:

- Email: lesgenies14@gmail.com (Subject Line: "Application for [Position Name]")
- Hard copies at school secretariat during the working days from 8h00 AM to 5h00 PM

Only shortlisted Candidates shall be contacted for the test and interview

Done at Bugesera: Wednesday 30th June 2026

The school Administration

